



DONATION REQUEST FORM

Donation Request Form

Zia Credit Union is proud to be a strong community supporter in the counties it represents. If you are seeking a charitable donation from Zia Credit Union, please complete this request form. *Completion of this form does not ensure funding will be granted.* Please allow 4 weeks for a response.

Donations must:

- Benefit a charitable cause
- Be made to an organization that qualifies as non-profit/tax exempt under Section 501c(3) of the Internal Revenue Code
- Benefit a significant segment of the community or communities within the four counties Zia serves — Los Alamos, Rio Arriba, Santa Fe and/or Taos
- Be limited to one donation per organization per calendar year
- Promote a positive and family-oriented image in the community
- Create a positive image of Zia Credit Union

Donations cannot:

- Be made to individuals, political candidates, religious organizations or individual teams
- Support travel or capital improvements

About the Organization:

1. Organization Name: _____
2. Event or Project Name: _____
3. Date of event (if applicable): _____
4. Date by which funding is needed (allow 4 weeks): _____
5. Mailing Address: _____
6. Email: _____
7. Telephone #: _____ Contact person: _____
8. Is someone from this organization a member of Zia Credit Union? Yes No If so, who? _____

About the Request:

1. What amount are you requesting? _____
2. How will the funds be used? Please attach a flyer or brochure if applicable.

3. How many people will be impacted and how will they be impacted?



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4. What is the primary category? (select one) Athletics Community Education Youth Other _____

5. What county(ies) do you serve? (select all that apply)

Los Alamos Rio Arriba Santa Fe Taos Other _____

6. How do you plan to promote Zia Credit Union's donation?

7. Has this organization received funding from Zia Credit Union in the last 12 months? Yes No

8. Please make check payable to: _____

Return this form to Zia Credit Union (attention Marketing Department) at marketing@ziacu.org or **PO Box 490, Los Alamos, NM 87544**. You must also include a W9 form for your organization with your application.

ziacu.org • 505-663-3583

This credit union is federally insured by the National Credit Union Administration.